

May 17, 2007

To: Joan Miller, President

Renee Gorrell, President Elect

From: Cheryle Cann, Governance Committee, Chair

Subject: Governance Annual Report 2006/2007

Bylaws:

- A typographical error in one section of the Bylaws has been corrected.

Procedure Manual:

The primary activity of the Governance Committee for 2006/2007 was to be the revision and approval of the SLML Procedure Manual.

However, no further action or revisions were made during 2006/2007. Time and attention were directed to our planning and activities in preparation for SLML hosting MCMLA 2006.

Amended Timeline and Action Plan:

- By December 2007, convene the Governance Committee to review revisions and discuss other items to be covered.
- By January 2008, make revisions to appropriate sections of the Procedure Manual as needed;
- By March 2008, present these revisions to the Board for approval;
- By July 2008, inform the membership of Board approved changes, provide instructions for deletion and insertion of their copies of the Procedure Manual, and for using the SLML Web page version.

cc: Joan Miller, President
enee Gorrell, President Elect