

June 1, 2006

To: Mary Krieger, President
Joan Miller, President Elect

From: Cheryle Cann, Governance Committee, Chair

Subject: Governance Annual Report 2005/2006

Bylaws:

- A typographical error in one section of the Bylaws will be corrected.

Procedure Manual:

The primary activity of the Governance Committee for 2005/2006 will be the revision and approval of the SLML Procedure Manual.

However, no further action or revisions have been made during 2005/2006. Time and attention were directed to our planning and activities in preparation for SLML hosting MCMLA 2006.

Amended Timeline and Action Plan:

- By December 2006, convene the Governance Committee to review revisions and discuss other items to be covered.
- By January 2007, make revisions to appropriate sections of the Procedure Manual as needed;
- By March 2007, present these revisions to the Board for approval;
- By July 2007, inform the membership of Board approved changes, provide instructions for deletion and insertion of their copies of the Procedure Manual, and for using the SLML Web page version.

cc: Mary Krieger, President
Joan Miller, President Elect