

ST. LOUIS MEDICAL LIBRARIANS
Board of Directors Meeting
April 18, 2006
Minutes

PRESENT: Mary Krieger, Cheryle Cann, Liz Delfert, Ellen Dickman, Georgiana Grant, Jackie Hittner, Joan Miller, Russ Monika, and Maria Minowitz

Distributed to the board was the agenda.

President Mary Krieger called the meeting to order.

Minutes from the March 2006 meeting were approved.

Mary called for committee reports.

Communications Committee: Russ Monika reported the pictures from the Awards Luncheon are up on the SLML webpage.

Membership Committee: Georgiana Grant said the representative from Majors Books had contacted her about joining SLML.

Nominating Committee: Jackie Hittner offered the President-Elect position to a member who declined. She is pursuing another person. Voting will be done on the website. The election needs to be done 30 days prior to the Annual Business Meeting. There are no other officers to be elected this year. It was suggested that an email go out to the listserv inviting anyone from the members to run for President-Elect. Jackie will do this and give a deadline of Monday, April 24 to reply.

Treasurer Ellen Dickman said in June she planned to cash out the SLML CDs to have cash on hand if it is needed for MCMLA. Cheryle Cann moved to cash out the CDs and the board approved. Any money left after MCMLA will be reinvested. Ellen told the board that the CD only yielded \$154.

Ellen then brought to the board's attention that no Form 990 has been filed for SLML since 2003. Since SLML does not make more than \$25,000, she was under the impression that we did not need to file. She filled out a form in 2003 stating that we do not make more than \$25,000. Cheryle thought that SLML does need to file a Form 990 to keep its tax exempt status. Ellen will check on this and see if need be if forms can be filed for 2004 and 2005. She will file for 2006.

A list of to-dos needs to be made and passed down to the next treasurer. Also retention records for checks and statements. The treasurer details also need to be in the Procedure Manual. Ellen will check into the tax filing situation.

The sponsorship letters have gone out to members' to solicit their institutions. Mary will give Ellen a thank you letter to send out when contributions are received.

Mary thanked the Program and Continuing Education Committee for the Awards Luncheon. It was very nice with great speakers.

Meeting was adjourned.