

ST. LOUIS MEDICAL LIBRARIANS
EXECUTIVE COMMITTEE MEETING
BOARD OF DIRECTORS MEETING
With additional attendees
May 6, 2005
Minutes

PRESENT: Cheryle Cann, Ellen Dickman, Georgiana Grant, Jackie Hittner, Mary Krieger, Russ Monika, and Maria Minowitz

Sufficient officers and board members were present to have an Executive Committee meeting.

Joan Miller from the Ward E. Barnes Library was also in attendance.

President Jackie Hittner called the meeting to order.

Minutes from the February 15, 2005 board meeting and April 29 Awards Luncheon were approved.

Ellen Dickman, treasurer, reported there is \$7,237.96 in SLML's account, not including our CDs.

Russ Monika, Communications Committee, had no report at this time.

Georgiana Grant, Membership Committee, reported there are three new members: Heidi Curry, Barb Jones, and Kathy Mullen.

Cheryle Cann with the SLML Governance Committee said they will be adjusting their action plan to allow time for the Committee to present their revisions to the SLML Board. They plan on making the proposed suggestions to the new SLML Board in the new Organizational Year (2005/2006).

The Committee did submit very rough drafts of the elected officers' sections from the proposed Procedure Manual revision so that the Nominating Committee would have this information available and useful in recruiting nominees for our upcoming elections. These drafts will be refined for future usage and placement on the SLML website.

Jackie wondered about the list of award winners from past years. This information needs to go to Russ to be posted on the website.

Education & Program Committee Report

Jackie is also very pleased with the Awards Luncheon. There was a good speaker and good food. The plaques were also nice and very professional looking. Clara McLeod and Christina Sullivan did a wonderful job with them.

Jackie asked Russ about posting the list of nominations for SLML offices on the website for the election. Russ is ready to go and is waiting for names. Jackie will tell Kim Lipsey to give list of nominees to Russ.

President-elect Mary Krieger will be asking if committee chairs would like to carry on as heads of their committees. Cheryle and Russ responded they would continue. Georgiana will see if anyone else is interested in taking over Membership, but otherwise she will continue in the post.

The Annual Awards Luncheon was held Friday, April 29 at the Becker Medical Library. Lilla Vekerdy, rare book librarian, was the speaker and she on the topic of "The Treasures of the Becker Medical Library". The event was well attended, a total of 33 members attended. Erin will get the bills to Ellen as soon as we are billed for the food and room setup.

The Annual Business meeting is scheduled for Thursday, June 23, 2005 at Matthews Medical Books. Mary Copeland is the contact person at Matthews, and she will be coordinating the buffet luncheon that they are sponsoring. The announcement for the meeting will go out sometime early next week, and will be placed on the SLML web site.

Erin had asked where teleconference tapes should go after they have been used. She should send them to the SLML archives at Washington University.

At the Annual Business meeting, Jackie will hand over the gavel to Mary, but will keep her Robert's Rules of Order. Past-president and President-elect need copies of this book.

Committee chairs and elected officers need to send reports on activities for evaluation of progress with the Strategic Plan. Mary needs these by May 20, and she will be sending out an email reminder.

Ellen expressed some concern about upcoming MCMLA 2006 expenses in the coming business year. Cheryle, Kim and Jackie will come up with what the budget will look like. Anyone with MCMLA expenses will have to bring them to the committee liaison.

Jackie said she didn't want to ask for money upfront from MCMLA if it has to be paid back anyway. She will check to see if SLML will get some funds free and clear for the meeting.

Election results will be announced at the Annual Business Meeting. All officers and committee heads will be announced at the meeting.

There was discussion on voting on the dues increase on the SLML website. Does it have to be voted on at the meeting, or can it be done on-line? The board approved an increase to be voted on at the Annual Meeting, not on-line, so discussion can be entertained. A show of hands will be requested for the vote at the meeting.

Mary's Strategic Plan evaluation can be presented, put on the web before the meeting and handed out at the meeting.

Cheryle made a motion to incumber \$1000 from SLML's active checking account to cover start up expenses for MCMLA 2006. The \$1000 will be for meeting expenses without board approval. All receipts should go to Ellen. Copies of the tax exempt status letters will go out to those who need them. They will be the MCMLA committee liaisons: Jennifer Platt, Joan Miller, and Mary. Jackie will make sure Kim has one.

Next meeting will be the Annual Business Meeting on June 23 at Matthews Medical Books.

Certificates for officers will be distributed at the Annual Business meeting.

Jackie adjourned the meeting.